



117 Putnam Drive ♦ Eatonton, GA 31024 ♦ Tel: 706-485-1884
www.putnamdevelopmentauthority.com

Minutes

Monday, September 10, 2018 ♦ 9:00 AM

Putnam County Administration Building – Room 204

The Putnam Development Authority met on Monday, September 10, 2018 at approximately 9:00 AM in the Putnam County Administration Building, 117 Putnam Drive, Room 204, Eatonton, Georgia

PRESENT

Chairman Bill Sharp
Member Patty Burns
Member Joshua Daniel
Member Eugene Smith
Member Ed Waggoner

OTHERS PRESENT

Attorney Kevin Brown (arrived at 9:08 a.m.)
Economic Development Director Terry Schwindler

Opening

1. Call to Order

Chairman Sharp called the meeting to order at approximately 9:00 a.m. (Copy of agenda made a part of the minutes.)

Minutes

2. Approval of Minutes

- a. August 13, 2018 Regular Meeting
- b. August 13, 2018 Executive Session

Motion to approve the August 13, 2018 Regular Meeting Minutes.

Motion made by Vice Chairman Waggoner, Seconded by Member Burns.

Voting Yea: Vice Chairman Waggoner, Member Burns, Member Daniel, Member Smith

Motion to approve the August 13, 2018 Executive Session Minutes.

Motion made by Member Smith, Seconded by Vice Chairman Waggoner

Voting Yea: Vice Chairman Waggoner, Member Burns, Member Daniel, Member Smith

Financials

3. Approval of Financials - August 2018

Motion to approve the August 2018 Financials.

Motion made by Member Daniel, Seconded by Chairman Sharp.

Voting Yea: Vice Chairman Waggoner, Member Burns, Member Daniel, Member Smith
(Copy of financials made a part of the minutes.)

Reports

4. Economic Development Director Report - September 2018

EDD Schwindler reported the following: (copy of report made a part of the minutes)

- Website visitor sessions and pages viewed per session
- Website analytics
- Project status - 5 projects added
- Projects by Industry - 1 manufacturing, 4 commercial/retail
- Project source – 1 direct, 2 existing industry, 1 local referral, 1 state
- Company located – Grits Diner
- Company relocated – Southern Unique
- Business & Industry contacts - 23 MTD, 184 YTD
- Social media - 320 likes on Facebook, 43 followers on LinkedIn, 122 followers on Instagram, 17 followers on Twitter
- Events attended and upcoming events
- Georgia Trend meeting – August 29th
- RTS Oconee Transportation ribbon cutting – September 6th
- Interfor Hiring Expo – September 27th

Regular Business

None

Other Business

5. Other Business

a. Discussed procedure for payments of OneGeorgia funds. No action taken.

b. Paul Simonton will have bid package ready in about 2 weeks for SIP grading & clearing. No action taken.

Executive Session

6. Motion to enter Executive Session as allowed by O.C.G.A. 50-14-4, if necessary, for Personnel, Litigation, or Real Estate

Motion to enter Executive Session as allowed by O.C.G.A. 50-14-4 for Real Estate.

Motion made by Member Smith, Seconded by Vice Chairman Waggoner.

Voting Yea: Vice Chairman Waggoner, Member Burns, Member Daniel, Member Smith

Meeting closed at approximately 9:38 a.m.

7. Motion to reopen meeting and execute Affidavit concerning the subject matter of the closed portion of the meeting

Motion to reopen meeting and execute Affidavit concerning the subject matter of the closed portion of the meeting.

Motion made by Member Smith, Seconded by Vice Chairman Waggoner.

Voting Yea: Vice Chairman Waggoner, Member Burns, Member Daniel, Member Smith
(Copy of affidavit made a part of the minutes.)

Meeting reopened at approximately 9:43 a.m.

8. Action, if any, resulting from Executive Session

Motion to authorize the Chairman to sign Rossee Oil contract, subject to conditions.

Motion made by Member Smith, Seconded by Vice Chairman Waggoner.

Voting Yea: Vice Chairman Waggoner, Member Burns, Member Daniel, Member Smith
(Copy of contract made a part of the minutes on minute book pages _____ to _____.)

Closing

9. Adjournment

Motion to adjourn the meeting.

Motion made by Member Smith, Seconded by Vice Chairman Waggoner.

Voting Yea: Vice Chairman Waggoner, Member Burns, Member Daniel, Member Smith

Meeting adjourned at approximately 9:54 a.m.

ATTEST:

Lynn Butterworth
County Clerk

Bill Sharp
Chairman